

**Trainers of School Psychologists (TSP)  
Executive Board Meeting  
Sunday, September 10, 2017  
Phone Conference**

TRAINERS OF SCHOOL PSYCHOLOGISTS



**Mission:** TSP is committed to innovation and excellence in graduate training programs for specialist and doctoral school psychologists. Our purpose is to foster high quality training in school psychology programs. We work toward this goal by examining current trends in graduate education programs, providing professional growth opportunities to school psychology faculty, facilitating communication with field based supervisors, and supporting legislative efforts that promote excellence in training.

<b>Term</b>	<b>Executive Board Members</b>
2017-2018	Sarah Valley-Gray, President*
2018-2019	Gene Cash, President-Elect* David Hulac, Past-President Jim Deni, Treasurer*
2017-2020	Kasee Stratton-Gadke, Secretary
2015-2018	Devadrita Talapatra, Natasha Segool, Kasee Stratton-Gadke
2016-2019	Andrew Shanock, Pam Fenning, Melissa Allen Heath
2017-2020	Dan Gadke, Ron Palomares, Lisa Persinger
<b>Advisory Board:</b> (Past presidents) Paul Jantz*, Wendy Cochrane*, Cynthia Hazel*	
<b>Committee Chairs:</b> Webpage Editor (Natasha Segool, Kasee Stratton-Gadke, Dan Gadke; Stacy Williams (Membership Chair), Ron Palomares (Research) Andrew Shanock (School Shortage), Paul Jantz (Forum Editor), David Hulac (Accreditation), Stacy Williams (Membership)	

\* **Not in attendance**

**Call to Order (Sarah Valley-Gray)**

David Hulac called the meeting to order at 6:02 pm EST on behalf of Sarah Valley-Gray.

**First Orders of Business:**

David Hulac made a motion to appoint Kasee Stratton-Gadke as Secretary and was seconded by Andrew Shanock. Motion approved unanimously.

David Hulac tabled the approval of June 2017 minutes until the October 2017 meeting.

Agenda was approved as written with a motion from David Hulac. No objections and motion passed unanimously.

## 1. Executive Board reports:

### i. **President** –[Sarah Valley-Gray]

- Welcome to new and returning board members, brief introductions
- Updates on Hurricane Harvey recovery efforts: Paul Jantz and Ron Palomares

Ron: Efforts continue throughout the state and national organizations continuing to take the lead.

- Approval of Parliamentarian, Gene Cash
- Approval of Secretary, Kasee Stratton-Gadke
- Proposal for new task force: Social Justice (Williams & Goforth)

The statement from the TSP board on the election suggested that trainers evaluate their programs to determine how to enhance their curriculum in the area of social justice. I have asked Stacey Williams and Anisa Goforth to work to create materials to support faculty in this process.

Williams reported that she and Anisa Goforth have discussed the proposal of a new task force on social justice. Initial focus on issues such as how social justice can be added to training curriculum. A discussion followed including the scope, focus, and content of the social justice task force. Questions posed included: Is curriculum the only focus or are other social justice issues included? Does this task force have a short-or long-term focus? Williams noted that NASP has recently provided a social justice statement and they see this task force as a follow up on this statement. Williams and Goforth will provide additional information at the October 2017 meeting.

### ii. **President Elect** - [Gene Cash]

No Update.

### iii. **Past President** – [David Hulac]

No Update.

### iv. **Secretary** – [Kasee Stratton-Gadke]

Kasee Stratton-Gadke will serve as Secretary. No other updates at this time. Minutes will likely be posted the website following approval.

### v. **Sponsorship/fundraising & Treasurer** [Jim Deni]

No Update.

### vi. **Webmaster** – [Natasha Segool, Kasee Stratton-Gadke, & Dan Gadke]

The switch has been primarily made to Kasee and Dan. Natasha and her RA are available as needed and Natasha continues to manage the listserv. RA continues to provide hourly support. Webmasters are working on the Forum page. Natasha paid the annual membership at about \$1,400 and will need reimbursement. Step-by-step membership directions with screenshots are suggested.

Kasee and Dan have updated officers, mission statement, constitution, journal updates, added a “Statements” section for white papers and other statements.

David Hulac provided thanks to Natasha and Stacy for their work in moving the website over to Wild Apricot.

vii. **Membership** – [Stacy Williams]

Many schools are renewing and overall the system is working for year two. Some difficulty with departments requiring additional forms and Williams is working through this. 454 members have renewed membership with several pending (checks or not paid online). For example: 11 universities that have 8 to 10 members, of the 97 members who renewed last year, 73 have renewed membership. Last year, TSP had approximately 693 members.

If you plan to mail in a check: must go online and print invoice.

Screenshot directions are being created.

Williams reported that they have identified programs that have not been a part of TSP to reach out and encourage membership.

**2. Advisory Board report-** [Cynthia Hazel, Paul Jantz, and Wendy Cochrane]

Reminder that this Board participates in the conference calls and provides historical context. No advisory board report.

**3. Committee reports:**

i. Strategic Planning Committee: [Gene Cash]

No report.

ii. Convention Committee: [Gene Cash]

Pam Fenning provided a convention committee report based on three conference calls throughout the summer. Loyola has provided space for the Convention. Pam has developed a subcommittee of Graduate Assistants and her Program Director to assist on site. A resource list of hotels near Loyola (approximately one mile north of NASP Convention location) is being developed. The committee has considered obtaining a designated hotel to assist with socialization. Multiple members reported that a hotel at a more reasonable rate was highly preferred by faculty and students last year. Membership may be interested in reserving a block of room. Additionally, a Call for Workshop Proposals is currently out and Posters upcoming. Proposed content strands include Teaching, Accreditation, and Research/Mentoring. Keynote speaker is pending.

iii. Research Committee Report: [Ron Palomares ]

Updates from June meeting sent by Anisa Goforth should be integrated into the Bylaws

Ron reported a deadline of October 1, 2017 and noted the website has been updated. The Research Committee sought two committee members and Melissa Allen Heath and Tanya Talapatra volunteered to join.

iv. Forum Editor: [ Paul Jantz ]

Paul, Carrie, and Wendy have updated the Trainers' Forum webpage to reflect

the new editorial board and the new, significantly expanded author manuscript submission process. Guidelines have been developed for special issues of Trainers' Forum, which will address the needs of the organization regarding recurrent or frequently requested topics of discussion. The Executive Board should review the proposed guidelines for discussion in October. Once guidelines are approved, a call for a special issue on SPTRAIN will follow.

The next issue of the Forum is almost ready to go to the printer with five articles and should go out within a month. Taylor Francis is working on an estimated cost for publishing Trainers' Forum. Paul asked the EB to consider saving the cost of printing and consider asking Taylor Francis or any other publisher to publish our twice a year journal online. May also consider using Wild Apricot for free. Also, looking into advertising and indexing options for our publications.

The editorial staff will be introducing themselves on the SPTRAIN in the next few weeks and asking for reviewers.

Priorities for the upcoming year will be to decrease turnaround time on submitted manuscript decisions, have at least one special issue published, continue to strive to meet the unique mission of *The Trainers' Forum*, continue to build *the Trainers' Forum* submission rate, and continue to seek indexing options for our publications.

v. Ad hoc Constitution/By Laws Committee: [ Gene Cash ]  
No Report.

vi. Ad hoc committee on accreditation and approval: [ David Hulac ]

Committee has not yet met this year and will be meeting in the next couple of weeks. David Hulac will be attending a conference in Washington, D.C. this Friday to discuss NASP's efforts to move to become an accrediting body. David will be happy to share any feedback that board members may have, and will look forward to reporting to the accreditation committee shortly and to the Board at the October meeting.

vii. School Shortage Committee [Andrew Shanock]

Committee plans to meet in the next few weeks. Melissa Allen Heath and Devadrita Talapatra volunteered to join the School Shortage Committee.

viii. TSP Scholarship Committee [Pam Fenning]  
No report. Lisa Persinger volunteered to join the committee.

All committee chairs are asked to send Kasee Stratton-Gadke (kstratton@colled.msstate.edu) and Dan Gadke (dgadke@colled.msstate.edu) their Committee Membership List for the website.

#### **4. Discussion Items**

- CE provider status
- Updates to Operations Handbook
- Ad –hoc Committees (ACA and Technology)
- Special Interest Groups (Junior faculty, Consultation, University/Field Trainers)

No report. Table until October meeting.

#### **5. Advocacy and Collaboration Reports: Representatives are needed**

- APA-D16: [David Hulac]: APA is pushing for accredited school based internships and discussed at SPLR.
- NASP: [Lisa Persinger]: Susan Gorin is retiring as Executive Director.
- GEC: [Dan Gadke]: Database update is upcoming
- Future's Development Team: [I]- doesn't appear anyone on the Board is active with Future's
- SSSP: [Dan Gadke]: Early Career Forum-extending services to early and mid-career; Hoping to increase presence, starting with adding more blog posts
- CDSPP: [Pam Fenning]: no report.
- ISPA: [Cynthia Hazel]: no report.
- SPLR: [Sarah Valley-Gray]- no report.
- AASP: [Sarah Valley-Gray]- no report.

Ron Palomares made a motion to adjourn, Pam Fenning seconded. Motion passed unanimously at 7:17pm (EST).

#### **Next Meeting:**

Sunday, September 10, 2017

#### **Future Meetings:**

Sunday, October 8, 2017

Sunday, November 5, 2017

Sunday December 3, 2017

Sunday, January 7, 2018

Sunday, February 4, 2018 and February 12<sup>th</sup> in Chicago at noon

Sunday, March 4, 2018

Sunday, April 8, 2018

Sunday, May 6, 2018

Sunday, June 3, 2018

## TSP Board Calendar and Events

Month	Activities
January	<ul style="list-style-type: none"> <li>● Board Meeting</li> </ul>
February	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● TSP Conference</li> <li>● President or TSP delegate attends NASP Delegate Assembly (Sat of NASP)</li> </ul>
March	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Review TSP conference feedback</li> </ul>
April	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Appoint TSP conference committee</li> </ul>
May	<ul style="list-style-type: none"> <li>● Board member elections</li> <li>● Officer elections</li> <li>● Board Meeting</li> </ul>
June	<ul style="list-style-type: none"> <li>● Board Meeting (incoming and outgoing board members invited)</li> <li>● <i>Forum</i> published</li> <li>● Annual report compiled by President</li> </ul>
July	<ul style="list-style-type: none"> <li>● Officers installed July 1<sup>st</sup></li> <li>● New board members installed July 1st</li> <li>● No Board Meeting</li> <li>● President or TSP delegate attends NASP Delegate Assembly</li> <li>● Annual report published (sent to membership, posted to website, and submitted to <i>Forum</i>)</li> </ul>
August	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Orientation for new board members</li> <li>● Recruit new board members to conference committee and/or other committees</li> </ul>
September	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Call for Poster Sessions</li> </ul>
October	<ul style="list-style-type: none"> <li>● Board Meeting</li> </ul>
November	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Call for Trainer of the Year nominations</li> </ul>
December	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● <i>Forum</i> published</li> <li>● Registration opens for TSP Annual Conference</li> </ul>