

**Trainers of School Psychologists (TSP)
Executive Board Meeting Minutes
Sunday, August 18, 2019**

TRAINERS OF SCHOOL PSYCHOLOGISTS



Mission: TSP is committed to innovation and excellence in graduate training programs for specialist and doctoral school psychologists. Our purpose is to foster high quality training in school psychology programs. We work toward this goal by examining current trends in graduate education programs, providing professional growth opportunities to school psychology faculty, facilitating communication with field-based supervisors, and supporting legislative efforts that promote excellence in training.

Term	Executive Board Members
2018-2019	Gene Cash, President
2018-2019	Pam Fenning, President-Elect Sarah Valley-Gray, Past-President*
2018-2020	Jim Deni, Treasurer
2017-2019	Kasee Stratton-Gadke, Secretary
2018-2021	Devadrita Talapatra, Stacy Williams*, Sissy Hatzichristou*
2016-2019	Andrew Shanock*, Pam Fenning, Melissa Allen Heath
2017-2020	Dan Gadke, Ron Palomares*, Lisa Persinger
Advisory Board: (Past presidents) David Hulac*, Paul Jantz*, Wendy Cochrane*	
Committee Chairs: Kasee Stratton-Gadke, Dan Gadke (Webmasters); Stacy Williams (Membership; Social Justice); Ron Palomares (Research); Andrew Shanock (School Psychology Opportunities); Paul Jantz (Forum Editor); David Hulac (Accreditation); Lisa Persinger (Early and Mid-career); Melissa Heath (Awards; Special Interest Groups)	

* **Not in attendance**

Call to Order (Gene Cash)

2:05pm the meeting was called to order with a quorum of 8.

First Order of Business:

Approval of May, 2019 minutes.

Jim moved to approve the minutes and Pam seconded. No discussion. Minutes approved.

1. Executive Board reports:

President – [Gene Cash]

- Welcome and congratulations to newly elected officer and EB members.
- Update on APA Convention in Chicago!
- Budget planning process. Goals to communicate financial needs to the treasurer and to connect budgetary requests to the TSP Strategic Plan. Discussion on the two forms for

budget requests. Primary focus is to anticipate spending requests associated with strategic goals. The operations manual should define the roles of members who can make budget requests. Our calendar year is July 1 to June 30.

- Gene has suggested that we finalize the budget in the June meeting for the coming fiscal year. Considerations are needed for new Board members joining in September.
- Annual conference planning for 2020 is well underway. Thanks to Pam as chair as well as officers, Andrew, and Lisa.
- Please continue to provide feedback regarding the Operations Handbook.
- APA Master's in Psychology planning and TSP's role.
- Wild Apricot additional fee?
 - We have now been approved; however, this was after the deadline, so we had an additional \$300 bill for this coming year. We are all set now moving forward.
- Please provide feedback to Gene and Pam on Calendar and Events (below)

Past-President - [Sarah Valley-Gray] – Not on the call.

Secretary – [Kasee Stratton-Gadke] – Nothing to report.

Sponsorships/fundraising & Treasurer [Jim Deni]- Jim provided a proposed draft budget planning form via email. Jim and Stacy will touch base regarding any invoices or check payments and procedures.

Webmasters – [Kasee Stratton-Gadke, & Dan Gadke] - No report.

Membership – [Stacy Williams] - Not on call. Entering membership renewal season.

Advisory Board - [David Hulac, Paul Jantz, and Wendy Cochrane] - Not on the call.

Committee reports:

Strategic Planning Committee: [Gene Cash] – action items

Lisa made a motion to approve the investment plan draft as presented by Gene Cash.

Melissa seconded. No discussion. Proposal carries and is approved.

Pam made a motion to approve the budget planning form. Lisa seconded. Lisa suggested that we add a deadline to the form. It was proposed to be September 15, 2019.

Gene Cash suggested allowing the President and Treasurer modify the due date each year. Motion passed.

Conference Committee: [Pam Fenning] -

Conference will be held at the Royal Sonesta Baltimore.

- Monday Night Keynote: Immigration and Displaced
- Tuesday Morning Panel: Social Justice and Equity Panel
- Tuesday Afternoon Breakouts
 - Accreditation and Standards
 - Supporting LGBTQ+ Graduate Students
 - Distance Education Online and Nontraditional Programming

- Managing roles and responsibilities and mental health of faculty members- open discussion
- Tuesday Evening Reception and Poster Sessions
- A save the date and hotel information has went out to all of TSP membership and SPTRAIN.

Research Committee: [Ron Palomares] - Not on the call.

Trainers' Forum: [Paul Jantz]- Not on the call.

Social Justice Task Force [Stacy Williams] - Not on the call.

Ad hoc Bylaws Committee: [Gene Cash] - Not on the call.

Ad hoc Committee on Accreditation and Approval: [David Hulac] – Not on the call.

Ad hoc School Psychology Opportunities Committee: [Andrew Shanock] –
Tonya and Andrew will be setting up a meeting. Pam also noted collaboration between NASP and TSP and additional information will be coming forward.

Ad hoc Committee on Early and Mid-Career Faculty Support: [Lisa Persinger] -

Lisa has looked into some swag for TSP such as t-shirts and cost would be around \$12.50/shirt. Lisa will bring this information to the conference committee and will have additional recommendations moving forward for additional swag pieces.

The NASP Future Trainers group reached out to request a collaborative session during the NASP convention that would target bringing students interested in faculty positions together with TSP members. The idea is to have table topics hosted by a TSP member or two who can talk with interested students on specific topics. Topics identified so far include: Do I want to be a trainer?; tenure vs. non-tenure positions; tenure process; job talk and application building; What does “service” mean?; What is the faculty experience like at different career stages?; How to establish a research agenda?; What are the different university types and why is it important? (R1 v R2 or 3; teaching oriented, etc)

What other ideas do TSP board members offer as topics?

Is this something that would benefit TSP?

Is it possible to secure a budget line for this so as to co-sponsor and provide some refreshments, table tents and evaluations?

Partner with Shortages Group (Andrew and Tanya)

Approval to have student group put in space request and Put in no Monday/Tuesday and 1st choices Thurs Friday earlier in day.

Lisa to put in budget request by 9/15.

Tanya suggested the two groups (Shortage and Early Career) to join together. Tanya and Andrew have discussed creating an “I don’t know” series (webvideos, podcasts?) that could be webinars, etc prior to the NASP conference.

Special Interest Groups Committee: [Melissa Heath] –No updates at this time.

Awards Committee: [Melissa Heath] –

Melissa has provided an awards document via email. Please review this email and feedback provided.

Advocacy and Collaboration Reports:

- i.APA-D16: [David Hulac]: Not on call
- ii.NASP: [Lisa Persinger]:
- iii.GEC: [Dan Gadke]: None
- iv.Future’s Development Team: [Jim Deni]:
- v.SSSP: [Dan Gadke]: None
- vi.CDSPP: [Pam Fenning/Sarah Valley-Gray]:
- vii.ISPA: [Sissy Hatzichristou]: Not on call
- viii.AASP/ABSP: [Gene Cash]:
- ix.SPSC: [Sarah Valley-Gray]: Not on call
- x.SPLR: [Gene Cash]:
- xi.APA Master’s Representative []-

- 1. Business Conducted Over Email - None.**
- 2. New Business – None.**

Future Meetings: Next meeting –Pam will be sending out a doodle poll shortly.

Adjourned at 4:21pm EST.

TSP Board Calendar and Events

Month	Activities
January	<ul style="list-style-type: none">● Board Meeting
February	<ul style="list-style-type: none">● Board Meeting● TSP Conference
March	<ul style="list-style-type: none">● Board Meeting● Review TSP conference feedback
April	<ul style="list-style-type: none">● Board Meeting● Appoint TSP conference committee and begin meetings
May	<ul style="list-style-type: none">● Board member elections● Officer elections● Board Meeting
June	<ul style="list-style-type: none">● Board Meeting (incoming and outgoing board members invited?)● <i>Forum</i> published● Annual report compiled by President
July	<ul style="list-style-type: none">● Officers installed July 1st● New board members installed July 1st● No Board Meeting● President or TSP delegate attends NASP Delegate Assembly● Annual report published (sent to membership, posted to website, and submitted to <i>Forum</i>)
August	<ul style="list-style-type: none">● Board Meeting● Orientation for new board members

	<ul style="list-style-type: none"> • Recruit new board members to conference committee and/or other committees
September	<ul style="list-style-type: none"> • Board Meeting • Call for Poster Sessions
October	<ul style="list-style-type: none"> • Board Meeting
November	<ul style="list-style-type: none"> • Board Meeting • Call for Trainer of the Year nominations
December	<ul style="list-style-type: none"> • Board Meeting • <i>Forum</i> published • Registration opens for TSP Annual Conference