



Trainers of School Psychology (TSP) Listserv policy

(Adapted with permission from the Listserv Policy of APA Division 16)
<http://www.apadivisions.org/division-16/membership/email/index.aspx>

The TSP Listserv is a service provided by TSP to facilitate communication between members and to communicate with the broader membership base of TSP sponsored activities. We encourage faculty from all member institutions to use the listserv to share information or ask questions that is relevant to trainers of school psychologists. While listservs make communication easily, they also provide opportunities for abuse, annoyance, and violations of privacy. As such, the following guidelines should be followed:

1. Posts are not allowed that are intended or may be reasonably seen as an attempt to injure, harm, or libel other individuals or organizations. Listserv members are expected to exercise both common sense and courtesy in messages transmitted over the listserv. Defamatory, harassing, sexist, racist, obscene, libelous and other offensive communications are not acceptable postings to the listserv. Ad hominem attacks are specifically prohibited. Disagreements over scholarly issues as well as professional issues in the field are expected but should be addressed at all times in a scholarly and professional tone of debate on the merits of the ideas, issues, or research under discussion.
2. This listserv should not be used for conducting any illegal activity. Personal or private business, **soliciting research subjects**, or commercial activity should not be posted without the expressed or written permission of the TSP executive board. Commercial activities include, but are not limited to, promotional announcements, product-related press releases, and advertising. Messages and responses to messages that are of a personal nature and intended for a specific individual should be addressed directly and only to the individual who made the original post, not to the entire listserv. (Users should note that hitting the “reply” button will send a message back to the entire listserv.)
3. Members should ensure that messages posted to this list are appropriate for this list, i.e., they engage professional issues or concerns related to Trainers of School

Psychologists. First time or minor transgressions of this policy may be responded to by listserv members who are encouraged to disseminate and educate other members, particularly if new or unfamiliar with this policy or general listserv etiquette. If repeated inappropriate postings or violations of the listserv guidelines occur, subscribers should bring this information to the attention of the TSP executive board.

4. Please beware of sharing private e-mails through the listserv which may happen inadvertently through the "forward" or "reply" functions of e-mail. Similarly, please do not forward e-mails from the listserv to other individuals who are not on the listserv without written consent.

Repeat violations of listserv guidelines may, at the discretion of the executive board, result in the violator being banned temporarily or permanently from further participation on the listserv.