

**Trainers of School Psychologists (TSP)  
Executive Board Meeting  
Sunday, November 5, 2017  
Phone Conference**

TRAINERS OF SCHOOL PSYCHOLOGISTS



**Mission:** TSP is committed to innovation and excellence in graduate training programs for specialist and doctoral school psychologists. Our purpose is to foster high quality training in school psychology programs. We work toward this goal by examining current trends in graduate education programs, providing professional growth opportunities to school psychology faculty, facilitating communication with field based supervisors, and supporting legislative efforts that promote excellence in training.

<b>Term</b>	<b>Executive Board Members</b>
2017-2018	Sarah Valley-Gray, President
2018-2019	Gene Cash, President-Elect David Hulac, Past-President Jim Deni, Treasurer*
2017-2020	Kasee Stratton-Gadke, Secretary*
2015-2018	Devadrita Talapatra* Natasha Segool, Kasee Stratton-Gadke*
2016-2019	Andrew Shanock, Pam Fenning, Melissa Allen Heath*
2017-2020	Dan Gadke*, Ron Palomares, Lisa Persinger
<b>Advisory Board:</b> (Past presidents) Paul Jantz*, Wendy Cochrane, Cynthia Hazel*	
<b>Committee Chairs:</b> Webpage Editor (Natasha Segool, Kasee Stratton-Gadke, Dan Gadke; Stacy Williams (Membership Chair), Ron Palomares (Research) Andrew Shanock (School Shortage), Paul Jantz (Forum Editor), David Hulac (Accreditation), Stacy Williams (Membership)	

\* **Not in attendance**

**Call to Order (Sarah Valley-Gray)**

**First Orders of Business:**

Andrew Shanock made a motion to approve the TSP minutes from October 2017. Stacy Williams seconded and no discussion followed. Motion approved unanimously.

No additions/corrections to the November 2017 agenda were noted.

Parliamentarian.

**1. Executive Board reports:**

i. **President** –[Sarah Valley-Gray]

- Wrote welcome letter for the Trainers Forum
- Conference Committee, Accreditation Committee

- Working on messaging for the conference; student help needed so consider inviting students who might be able to help (lunch Monday and conference attendance)
- Monday, February 12, 2018 at Noon: TSP lunch/board meeting at Loyola University. Please plan your travel arrangements.

ii. **President Elect** - [Gene Cash]

A tentative agenda for the TSP 2018 Conference was presented as follows:

**Monday, Feb. 12 – [Tentative]**

Noon-2:00 – Board and student helper lunch (Jim will need some break out cost for the luncheon)

2:00-4:00 – TSP Board Meeting

6:00-7:00 – Registration (Student volunteers to help with registration)

7:00-7:15 – Welcome and Introductions

7:15-8:15 – Keynote – Troy LaRaviere

8:15-9:30 – Reception (hors d'oeuvres and drinks)

**Tuesday, Feb. 13 –**

7:30 – Breakfast

8:15-8:50 - Welcome, Introductions, and Statements by Sponsors

9:00-noon – Presentations (Teaching, Research, Accreditation)

9:00-noon – **Research** – Simulating Data for Clinical Research: A Tutorial

9:00-10:20 – **Teaching** – Teaching Consultation Skills: Using Interdepartmental Collaboration and a Mixed-Reality Simulator

10:30-11:50 – **Teaching** – Demystifying Video Assignments and Presentations for the Online Classroom

9:00-10:20 - **Accreditation** – Dovetailing Academic Courses with Practicum and Accreditation

10:30-11:50 – **Social Justice** – Promoting Race Pedagogy in Higher Education: Creating an Inclusive Community

Noon-1:30 – Lunch, Business Meeting, Scholarships, and Awards

1:40-4:30 – Committee Presentations (School Psychology Shortage, Research, Accreditation, Social Justice)

6:00-6:50 – Poster Session #1 and reception

7:00-7:50 – Poster Session #2 and reception

iii. **Past President** – [David Hulac]

The call went out on Friday, November 3, 2017, through the listserv for the TSP Outstanding Contributions To Training Award. The due date will be January 12, 2018. This has been updated on the TSP website.

iv. **Secretary** – [Kasee Stratton-Gadke]

No report.

v. **Sponsorship/fundraising & Treasurer** [Jim Deni]

No report.

- vi. **Webmaster** – [Natasha Segool, Kasee Stratton-Gadke, & Dan Gadke]
- Webmasters request that each committee should provide information for the TSP website and committee membership.
  - Natasha has continued to run SPTRAIN in the background. Do we want that to be a public forum for anyone to join? Presently, it is not visible on the website about how to join the listserv. SPTRAIN need not be done by the webmasters. The time commitment is not high, but must be monitored to ensure information is timely. Natasha is willing to lead a committee discussion on this need. Volunteers: Dave. Please reach out to Natasha to volunteer to serve on this committee.

vii. **Membership** – [Stacy Williams]

Membership numbers as of 11/05/2017

- Currently have 550 Active members
- 11 Individual numbers
- 31 Active Programs @ 1 – 3 Level
- 59 Active Programs @ 4 – 5 level
- 16 Active Programs @ 6 – 7 level
- 10 Active Programs @ 8 – 10 level
- 36 Lapsed Members
- 103 Pending Renewal (An email was sent out early last week with a reminder to pay the invoice).

In summary

TSP Year	Members via Institutions	Institutions Represented	Individual Members
2013 - 2014	567	126	18
2014 - 2015	533	121	10
2015 - 2016	547	114	13
2016 - 2017	591	127	11

**2. Advisory Board report-** [Cynthia Hazel, Paul Jantz, and Wendy Cochrane]

Get the save the date out for the conference. Encourage conference committee to do something to disseminate the poster session information. Discussion to consider special issue for *The Forum* with brief, 3 page summary and one reviewer each for posters. Resurrect conference issue?

**3. Committee reports:**

- i. Strategic Planning Committee: [Gene Cash] – No report, have not yet met. Discussed setting aside meeting time at conference.
- ii. Convention Committee: [Gene Cash]

## Discussion of conference fees

A tentative schedule has been sent out. Will occur at Loyola.

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Discussion - afternoon sessions may be long - consider feedback from prior conferences. Gene suggested the possibility of two 1.5 hour sessions that repeat during the time instead. Shortages and Accreditation believe that they have enough material for 3 hours. Social Justice is fine with 3 hours as well - time isn't planned at this point, but there are options for the time. Research doesn't have 3 hours of materials. The role has been with review of research request and working with the faculty who requested redacted reports. Suggestion that the research group might consider facilitating a research networking session in the afternoon.

Gene moved to accept the conference agenda as presented. Ron seconded motion. Motion passed.

Loyola catering will be providing food. Planning with logistics is moving along fine. Working on bar procedures for reception. Looking for hotel Renaissance Marriott option - proposal for one that is 3 blocks north of Loyola. Continuing education for morning sessions and hopefully for afternoon as well. Stacy is providing the camera for photography.

No report.

iv. Forum Editor: [Paul Jantz]

Wendy reported: One issue is in final review. Working on moving it online and expand the indexing. Considering advertising in to generate revenue. Perhaps sell space on *The Forum* page to generate revenue or embedded within each article download or full issue download. Meeting monthly and making progress.

v. Social Justice Task Force [Stacy Williams]

- Spoke with co-chair of NASP Social Justice Task Force
- Playing phone tag with Sherrie Proctor
- Received resources from co-chair of NASP Task Force
- Asked if I would be able to represent TSP at task force meetings etc.
- Elizabeth Powers from Saint Rose College has volunteered to be a part of task force
- Stacy needs to email task force members (Stacy Williams & Anisa Goforth [Co-Chairs]; *Melissa Health, Tanya Talpatra, & Elizabeth Powers*) to organize how time will be spent at TSP 2018

vi. Ad hoc Constitution/By Laws Committee: [Gene Cash]

The operations handbook is in effect. We are going to consider adding a couple of things to the handbook. Each officer should look over their section and provide feedback to the committee. If you are a committee chair it would be helpful for you to do the same. If you don't have a section it will be helpful for you to write one and submit it for the operations handbook. It should enable us to function effectively with committee chair changes. **Deadline: to Gene by the conference date.**

vii. Ad hoc committee on accreditation and approval: [David Hulac]

We have begun some discussion on the listserv about accreditation. We are beginning to create a survey to go out to the membership. We will share those results at the conference.

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This is the draft of a letter that we want to have the board send out.

“To the members of the Trainers of School Psychologists (TSP), on behalf of the TSP Executive Board, we wanted to inform trainers of some changes in the approval/accreditation process that NASP announced to program directors on September 13, 2017. Specifically, beginning July 1, 2018, programs that are applying for initial accreditation and are not housed in a college of education associated with NCATE/CAEP, will be required to submit a folio and to participate in a site visit. These programs currently comprise a fraction (an estimated 46 out of 195) of all NASP-approved programs.

In order for these affected programs to sufficiently plan their budget for the new fiscal year, it is important that program directors be aware of the financial implications of the new fees. Moreover, in addition to the fee increases, the school psychology program will also be required to reimburse each site visitor for travel, lodging, and per diem directly, which are anticipated to exceed \$1,000 per site visitor.

For more information regarding the process, a justification for the changes, and details surrounding the associated costs, please visit the following two links on the NASP website:

Graduate Program Approval: <https://www.nasponline.org/standards-and-certification/graduate-program-approval>

New Fee Structure: <https://www.nasponline.org/standards-and-certification/graduate-program-approval/new-fee-structure-for-independently-reviewed-programs>

As school psychology faculty and program directors it is often difficult to remain abreast of all of the accreditation/approval requirements associated with our state departments of education and our national accrediting bodies. We are sharing this information given the potential impact on school psychology training programs and to engage in dialogue as this process unfolds.

Sincerely,

The Executive Board of the Trainers of School Psychologists (TSP)”

NASP sent an email to program directors, but it has not been disseminated to all faculty. Dave moved that the letter be approved by the board. Ron provided a second. Discussion: The idea is to send this to all members on the SPTRAIN for informational purposes. Add the CHEA accreditation information. Motion passed and Dave will add the requested information. Run by Natalie P.

viii. School Shortage Committee [Andrew Shanock]

Decided to split into three separate subcommittees (Retention of Practitioners, Recruiting faculty, recruiting students). We will be changing the name of the committee to **School Psychology Opportunities**. This week, on TSP listserv putting out a single question to membership related to any creative idea(s) that state organization or university has come up with to address the opportunities. We will meet again the week after Thanksgiving for an update.

ix. TSP Scholarship Committee [Pam Fenning];

Jim Deni will be determining the amount of money that is available for TSP scholarships, which is based on the contributions of the vendors. He will let the Scholarship Committee know if there are funds and if so, how much money can be allotted. At that point, the Scholarship Committee will wait to hear from Jim as to the availability of funds.

#### **4. Discussion Items**

- CE provider status - Discuss with Conference Committee
- Updates to Operations Handbook
- Ad-hoc Committees (ACA and Technology) - Stacy was on tech committee with Natasha - it was about finding web based program for membership - was done. ACA committee was Cindy and Tammy - was meant to help us understand changes in ACA for school psychologists.
- Special Interest Groups (Junior faculty, Consultation, University/Field Trainers) Paul developed guidelines for interest groups. We should see if those groups are going to complete paperwork - should they still exist or should we close them? Call for new/additional special interest groups. Should perhaps have a person in charge of special interest groups. Volunteers? Is the information in the Operations Handbook?
  - Goals - find guidelines from 2016, find out what groups are doing, formalize the process, determine whether new groups should be established.

#### **5. Advocacy and Collaboration Reports: Representatives are needed**

- i. APA-D16: [David Hulac]: Dave will be VP in January. Conference call is out and due Dec 1.
- ii. NASP: [Lisa Persinger]: No report.
- iii. GEC: [Dan Gadke]: NASP database on programs is updating right now. Closes before Thanksgiving.
- iv. Future's Development Team: [I]- Future's Team representative Sam Song?
- v. SSSP: [Dan Gadke]: Early Career Forum-
- vi. CDSPP: [Pam Fenning]: not in a current role but program goes -
- vii. ISPA: [Cynthia Hazel]: Conference is in Japan in July 2018.
- viii. AASP: [Sarah Valley-Gray]- AASP will seek to provide financial support for APA Accredited Internships.

#### **5. Business Conducted Over Email**

Motion to adjourn – David Hulac, Gene Cash seconded. Motion passed.

#### **Next Meeting:**

Sunday, December 3, 2017

#### **Future Meetings:**

Sunday December 3, 2017

Sunday, January 7, 2018

Sunday, February 4, 2018 and February 12<sup>th</sup> in Chicago at noon

Sunday, March 4, 2018

Sunday, April 8, 2018

Sunday, May 6, 2018

Sunday, June 3, 2018

## TSP Board Calendar and Events

Month	Activities
January	<ul style="list-style-type: none"> <li>● Board Meeting</li> </ul>
February	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● TSP Conference</li> <li>● President or TSP delegate attends NASP Delegate Assembly (Sat of NASP)</li> </ul>
March	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Review TSP conference feedback</li> </ul>
April	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Appoint TSP conference committee</li> </ul>
May	<ul style="list-style-type: none"> <li>● Board member elections</li> <li>● Officer elections</li> <li>● Board Meeting</li> </ul>
June	<ul style="list-style-type: none"> <li>● Board Meeting (incoming and outgoing board members invited)</li> <li>● <i>Forum</i> published</li> <li>● Annual report compiled by President</li> </ul>
July	<ul style="list-style-type: none"> <li>● Officers installed July 1<sup>st</sup></li> <li>● New board members installed July 1st</li> <li>● No Board Meeting</li> <li>● President or TSP delegate attends NASP Delegate Assembly</li> <li>● Annual report published (sent to membership, posted to website, and submitted to <i>Forum</i>)</li> </ul>
August	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Orientation for new board members</li> <li>● Recruit new board members to conference committee and/or other committees</li> </ul>
September	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Call for Poster Sessions</li> </ul>
October	<ul style="list-style-type: none"> <li>● Board Meeting</li> </ul>
November	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● Call for Trainer of the Year nominations</li> </ul>
December	<ul style="list-style-type: none"> <li>● Board Meeting</li> <li>● <i>Forum</i> published</li> <li>● Registration opens for TSP Annual Conference</li> </ul>